





NOTICE OF CONTRACT RENEWAL

State Of Missouri
Office Of Administration
Division Of Purchasing And Materials Management
PO Box 809
Jefferson City, MO 65102
<http://content.oa.mo.gov/purchasing-materials-management>

CONTRACT NUMBER C312003001	CONTRACT TITLE Small Package Delivery Services
AMENDMENT NUMBER Amendment #002 Revised	CONTRACT PERIOD August 28, 2014 through August 27, 2016
REQUISITION NUMBER NA	VENDOR NUMBER 7104270070 8
CONTRACTOR NAME AND ADDRESS FEDERAL EXPRESS GOVERNMENT SALES 3650 HACKS CROSS RD BLDG E FL 3 MEMPHIS, TN 38125-8800	STATE AGENCY'S NAME AND ADDRESS Statewide Various Locations
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: Contract C312003001 is hereby amended pursuant to the attached Amendment #002 Revised dated 09/30/14.	
BUYER Laura Ortmeyer	BUYER CONTACT INFORMATION Email: Laura.Ortmeyer@oa.mo.gov Phone (573) 751-4579 Fax: (573) 526-9816
SIGNATURE OF BUYER 	DATE 10/20/14
DIRECTOR OF PURCHASING AND MATERIALS MANAGEMENT  Karen Boeger	



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT (DPMM)
CONTRACT RENEWAL

AMENDMENT NO.: 002 Revised
CONTRACT NO.: C312003001
TITLE: Small Package Delivery Services
ISSUE DATE: 09/24/14

REQ NO.: NA
BUYER: Laura Ortmeier
PHONE NO.: (573) 751-4579
E-MAIL: laura.ortmeier@oa.mo.gov

TO: FEDERAL EXPRESS GOVERNMENT SALES
3650 HACK CROSS ROAD BLDG. E 3RD FLOOR
MEMPHIS, TN 38125

RETURN AMENDMENT BY NO LATER THAN: SEPTEMBER 30, 2014 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING AND MATERIALS MANAGEMENT (DPMM)
BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	laura.ortmeier@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	DPMM, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	DPMM, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Statewide – Various Locations

SIGNATURE REQUIRED

DOING BUSINESS AS (DBA) NAME
FEDEx Corporate Services
MAILING ADDRESS
3650 Hack Cross Bldg. E 3rd Fl.
CITY, STATE, ZIP CODE
Memphis, TN. 38125

LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO.
FEDEx Corporate Serv. Inc. FedEx Express and Ground
IRS FORM 1099 MAILING ADDRESS
3650 Hack Cross Rd. Bldg. E 3rd Floor
CITY, STATE, ZIP CODE
Memphis, TN 38125

CONTACT PERSON		EMAIL ADDRESS	
Joselyn Henderson		jchenderson1@fedex.com	
PHONE NUMBER		FAX NUMBER	
816-554-6609		901-471-5901	
TAXPAYER ID NUMBER (TIN)	TAXPAYER ID (TIN) TYPE (CHECK ONE)		VENDOR NUMBER (IF KNOWN)
62-1808017	<input checked="" type="checkbox"/> FEIN <input type="checkbox"/> SSN		7104270070 8
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)			
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt			
AUTHORIZED SIGNATURE		DATE	
		9/30/2014	
PRINTED NAME		TITLE	
Joselyn Henderson		Worldwide Account Manager	

AMENDMENT #002 Revised TO CONTRACT C312003001

CONTRACT TITLE: Small Package Delivery Services

CONTRACT PERIOD: August 28, 2014 through August 27, 2016

The State of Missouri hereby exercises its option to renew the above-referenced contract in accordance with the attached State of Utah Cooperative Amendment signed by Federal Express Corporation and the State of Utah on 8/7/14.

The contract is hereby renewed for the Multiple National Carrier (non-Money Back Guarantee) Pricing.

Missouri Statewide Contract Quarterly Administrative Fee:

1. The contractor shall pay a one percent (1%) administrative fee to the State of Missouri which shall apply to all payments received by the contractor for all services provided under the contract. Payment of the one percent administrative fee shall be non-negotiable.
2. The contractor shall pay the administrative fee at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31). The total administrative fee for a given quarter must equal one percent (1%) of the total payments received by the contractor during the calendar quarter as reported on the contractor's Missouri Statewide Contract Quarterly Administrative Fee Report specified below. The administrative fee must be received by the Division of Purchasing and Materials Management (DPMM) no later than the last business day of the month immediately following the end of the calendar quarter.
3. Payments shall be made using one of the following acceptable payment methods:
 - **Check:** Personal check, company check, cashier's check, or money order made payable to the "Missouri Revolving Information Technology Trust Fund" and sent to the following mailing address: Division of Purchasing and Materials Management, P.O. Box 809, Jefferson City, MO 65102 or 301 West High St. Room 630, Jefferson City, MO 65101-1517. The contractor's payment by check shall authorize the State of Missouri to process the check electronically. The contractor understands and agrees that any returned check from the contractor may be presented again electronically and may be subject to additional actions and/or handling fees.
 - **Electronic Payment:** Instructions on how to submit payments electronically by automated clearing house (ACH) will be provided upon request by contacting the Division of Purchasing and Materials Management at (573) 751-4579.
4. All payments of the administrative fee shall include the contract number on any check or transmittal document. However, only one contract number must be entered on a check or transmittal document. If submitting an administrative fee payment for more than one contract, then a separate check or electronic payment and associated transmittal document must be submitted by the contractor for each contract.

Missouri Statewide Contract Quarterly Administrative Fee Report:

1. The contractor shall submit a Missouri Statewide Contract Quarterly Administrative Fee Report to the Division of Purchasing and Materials Management which shall identify the total payments received by the contractor from state agencies, political subdivisions, universities, and governmental entities in other states that were made pursuant to the contract.
2. The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Administrative Fee Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for total payments received by the contractor during the calendar quarter. The Missouri Statewide Contract

Quarterly Administrative Fee Report must be received by the Division of Purchasing and Materials Management (DPMM) no later than the last business day of the month following the reporting quarter entered on the report. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no payments were received by marking the appropriate box on the report form.

3. The Missouri Statewide Contract Quarterly Administrative Fee Report form may be downloaded from the following DPMM website: <http://content.oa.mo.gov/purchasing/vendor-information>. The Missouri Statewide Contract Quarterly Administrative Fee Report is also included herein. The Missouri Statewide Contract Quarterly Administrative Fee Report must be submitted using one of the following methods:
 - **Mail:** Division of Purchasing and Materials Management,
P.O. Box 809, Jefferson City MO 65102 or
301 West High Street, Room 630, Jefferson City, MO 65101-1517
 - **Fax:** (573) 526-9815
 - **Email:** ereports@oa.mo.gov
4. The contractor shall agree that the Division of Purchasing and Materials Management reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Administrative Fee Report by providing thirty (30) calendar days written notice to the contractor. The contractor shall also agree the Division of Purchasing and Materials Management may unilaterally amend the contract, with thirty (30) calendar days notice to the contractor to change the method of payment of the administrative fee, the timing for submission of the Missouri Statewide Contract Quarterly Administrative Fee Report, and/or timing for payment of the administrative fee. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing and Materials Management, the contractor shall comply with all contractual terms, as amended.

Missouri Statewide Contract Quarterly Usage Report:

1. The contractor shall submit a Missouri Statewide Contract Quarterly Usage Report to the Division of Purchasing and Materials Management (DPMM) which shall provide the Data Element information listed below:

Data Element	Description
Contractor Name	Contractor name as it appears on the contract.
Statewide Contract Number	Statewide contract number as listed on the cover page of your contract with the State of Missouri.
Report Contact Name	Name of the person completing the report on behalf of the contractor.
Contact Phone Number	Phone number for the person completing the report.
Contact Email Address	Email address for the person completing the report.
Date Report Submitted	Date the Missouri Statewide Contract Quarterly Usage Report is submitted to DPMM.
Reporting Quarter	Quarter for which the contractor is reporting purchases on the contract.
Shipper Name	
Product or Service Description	Description of product or service purchased.
Number of Packages Delivered	Number of packages delivered.
Unit Price Charged	Unit Price Charged (i.e. excluding credits) for the product or service purchased.

Data Element	Description
Extended Price	Quantity Delivered X Unit Price Charged.

2. The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Usage Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for the purchases made under the contract during the calendar quarter. The Missouri Statewide Contract Quarterly Usage Report must be received by the Division of Purchasing and Materials Management no later than the last business day of the month following the reporting quarter entered on the Missouri Statewide Contract Quarterly Usage Report. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no purchases were made.
3. The contractor must submit a Missouri Statewide Contract Quarterly Usage Report electronically either utilizing the "Missouri Statewide Contract Quarterly Usage Report" worksheet included herein and which is downloadable from <http://content.oa.mo.gov/purchasing/vendor-information> or utilizing another format which is Excel-exportable. The contractor must submit the Missouri Statewide Contract Quarterly Usage Report to the following email address: ereports@oa.mo.gov.
4. The contractor shall agree that the Division of Purchasing and Materials Management reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Usage Report by providing thirty (30) calendar days' written notice to the contractor. The contractor shall also agree the Division of Purchasing and Materials Management may unilaterally amend the contract, with thirty (30) calendar days' notice to the contractor to change the timing for submission of the Missouri Statewide Contract Quarterly Usage Report. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing and Materials Management, the contractor shall comply with all contractual terms, as amended.

Missouri Statewide Contract Quarterly Administrative Fee Payment: The contractor's pricing shall include all applicable costs associated with the provision of the services specified herein, including but not limited to payment of the required administrative fee specified above.

The contractor shall attach firm fixed prices for the above contract period.

All other terms, conditions and provisions of the contract shall remain and apply hereto.

The contractor shall sign and return this document, along with completed pricing, on or before the date indicated.



STATE OF UTAH COOPERATIVE CONTRACT AMENDMENT

AMENDMENT # 2

CONTRACT # MA454

Original Starting Date:
08/28/11

Expiration Date: 08/27/14

TO BE ATTACHED AND MADE PART OF the specified contract by and between the State of Utah Division of Purchasing and

FEDERAL EXPRESS CORPORATION

(Referred to as CONTRACTOR)

BOTH PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

Amended Expiration Date: 08/27/16

Effective Date of Amendment: 08/28/14

Potential Renewal Options Remaining: 0

The contract is amended to: Extend the contract for 2 years with the option for a price adjustment on an annual basis in accordance with the original solicitation. Any rate changes with FedEx will occur on August 25th, 2014 and August 24th, 2015.

Amendment 2 changes: rates will increase by 3% across all FedEx Express Domestic Services and all FedEx Ground services for Multiple State Customers and 2% for Single State Customers. All customers will move to the 2013 Service Guide for all accessorial charges except: 100% waiver on all pick up fees, and 7% fuel surcharge cap for FedEx Express and Ground..

Please provide the following contact information.

	Name	Phone Number	Email Address
General Contact	Elaine Heath	858.450.9869	Elaine.heath@fedex.com
Sales Contact	Elaine Heath	858.450.9869	Elaine.heath@fedex.com
Quarterly Report Contact	Rose Booker	817.606.4231	rmbooker@fedex.com

All other terms and conditions in the original contract remain the same.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR

STATE OF UTAH

Elaine Heath

Contractor's Signature

8-7-2014

Date

Kent Beers

Kent Beers, Director

State of Utah Division of Purchasing

8/7/14

Date

Elaine Heath

Contractor's Name (Print)

Worldwide Account Manager

Title (Print)

Purchasing Agent

Garret Johnston

Phone #

(801) 538-3216

e-mail

gjohnston@utah.gov

Fax #

(801) 538-3882

Contract #

MA454

10/27/2008

Missouri Statewide Contract Quarterly Usage Report Instructions

The contractor shall prepare and submit a Missouri Statewide Contract Quarterly Usage Report to the Division of Purchasing and Materials Management which shall provide the Data Element information listed below.

The Missouri Statewide Contract Quarterly Usage Report must be received by the Division of Purchasing and Materials Management (DPMM) no later than the last business day of the month following the reporting quarter entered on the Missouri Statewide Contract Quarterly Usage Report. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no purchases were made by marking the appropriate box on the report form.

The contractor must submit a Missouri Statewide Contract Quarterly Usage Report electronically either utilizing the "Missouri Statewide Contract Quarterly Usage Report" worksheet included in this spreadsheet which is downloadable from the following DPMM website address:

<http://content.oa.mo.gov/purchasing/vendor-information> or utilizing another format which is Excel-exportable. The contractor must submit the Missouri Statewide Contract Quarterly Usage Report to the following email address: ereports@oa.mo.gov.

Data Element	Description
Contractor Name	Contractor name as it appears on the contract.
Statewide Contract Number	Statewide contract number as listed on the cover page of your contract with the State of Missouri.
Report Contact Name	Name of the person completing the report on behalf of the contractor.
Contact Phone Number	Phone number for the person completing the report.
Contact Email Address	Email address for the person completing the report.
Date Report Submitted	Date the Missouri Statewide Contract Quarterly Usage Report is submitted to DPMM.
Reporting Quarter	Quarter for which the contractor is reporting purchases on the contract.
Shipper Name	
Product or Service Description	Description of product or service purchased.
Number of Packages Delivered	Number of packages delivered. Enter a quantity of "1" for a service/project.
Unit Price Charged	Unit Price Charged for the product or service purchased.
Extended Price	Quantity Delivered X Unit Price Charged.

Missouri Statewide Contract Quarterly Usage Report

Contractor Name:		Federal Express Government Sales		Report Contact Name:		Contact Email Address:	
Statewide Contract Number:		C312003001		Contact Phone Number:		Date Report Submitted:	
If no purchases were made during the reporting quarter, check the box below: <input type="checkbox"/> No purchases were made during this quarter on the contract identified above.				Reporting Quarter: (check one)		<input type="checkbox"/> January 1 - March 31 <input type="checkbox"/> April 1 - June 30 <input type="checkbox"/> July 1 - September 30 <input type="checkbox"/> October 1 - December 31	
Shipper Name	Product or Service Description	Number of Packages Delivered	Unit Price Charged	Extended Price			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
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				\$0.00			
				\$0.00			
				\$0.00			
Overall Total of Purchases				\$0.00			

Missouri Statewide Contract Quarterly Administrative Fee Report

Contractor Name:	Federal Express Government Sales	Report Contact Name:	
Statewide Contract Number:	C312003001	Contact Phone Number:	
Date Report Submitted:		Contact Email Address:	
Administrative Fee Payment Calculation: <i>(If no payments received during Reporting Quarter, skip to next section)</i>		Reporting Quarter (check one):	
		<input type="checkbox"/> January 1 - March 31	<input type="checkbox"/> April 1 - June 30
		<input type="checkbox"/> July 1 - September 30	<input type="checkbox"/> October 1 - December 31
		Submit this report to the Division of Purchasing and Materials Management (DPMM) using one of the methods below:	
		1) Mail: Division of Purchasing and Materials Management, P.O. Box 809, Jefferson City MO 65102 2) Fax: (573) 526-9815 3) Email: ereports@oa.mo.gov	
Total Payments Received (minus returns & credits) during the Reporting Quarter :		\$0.00	
1% Administrative Fee (Multiply Overall Payments by 1% to determine Total Administrative Fee Payment)		1.00%	
Total Administrative Fee Payment for the Reporting Quarter:		\$0.00	
If no payments were received during the Reporting Quarter, check the box below:			
<input type="checkbox"/> No payments were received this calendar quarter for any purchases on the contract identified above.			
Signature: _____ Title: _____		Signature: _____ Title: _____	
Date: _____		Date: _____	

Method of Payment Used:

- ☐ Personal check ☐ Money Order
☐ Company check ☐ ACH (Electronic Payment)
☐ Cashier's check

Date of Payment Submission: ____/____/20____
 (mm/dd/yyyy)

Signature of Responsible Party for Report Content:

Signature: _____
 Title: _____

Date: _____